

Quick Guide to Setting Slack Preferences

Use the setting below to set notifications to not include preview of the message. These will otherwise show up if you share your screen on Zoom.

Preferences

×

Notifications

Sidebar

Themes

Messages & media

Language & region

Accessibility

Mark as read

Advanced

Sound & appearance

Choose how notifications look, sound, and behave.

Show an example

☐ Include a preview of the message in each notification (disable this for extra privacy)

☒ Play a sound when receiving a notification

☐ Ding

☐ Boing

☐ Drop