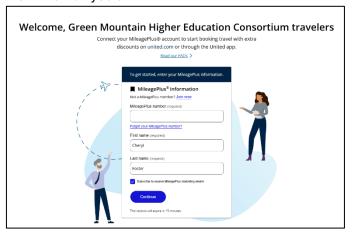




GMHEC has teamed up with United Airlines for Business—so whether you're flying for work or sneaking away for a well-earned vacation, you can take advantage of exclusive contract discounts. It's one more way we're helping your travel take off!

How to sign-up:

- 1. Contact procurement@gmhec.org
- 2. We will email you a link



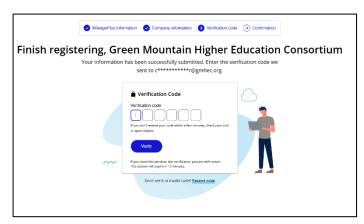
- 3. Follow the link and enter:
 - a. Your Mileage Plus number
 - i. If you need a Mileage Plus account, click "Join Now." After completing the form, an email will be sent to you asking to set up your password and complete your profile.
 - b. First Name
 - c. Last Name
 - d. Click "Continue"

24/7/365 traveler and ticketing assistance:

- Call the Executive Desk at +1 (800) 521-0810
- When contacting the Executive Desk, remember to provide corporate ID (UCS ID285209) any relevant Confirmation/eTicket number(s).

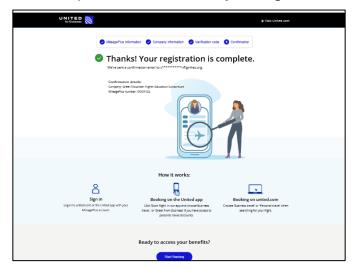


- 4. The next page will ask you to enter your email. Only @champlain.edu, @middlebury.edu, @smcvt.edu, and @gmhec.org emails will work to obtain a discount.
- 5. United will send you a verification email. Enter the verification ID.

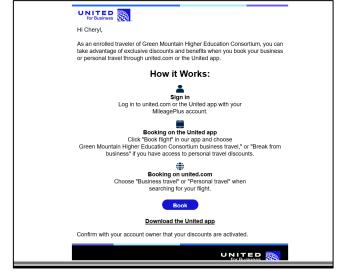




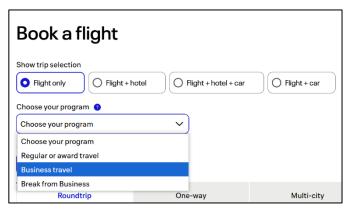
Once completed United will send you a registration confirmation.



6. You will receive an email with a general instruction on how to book your flight.



For business travel, choose "Business Travel"



For personal travel, choose "Break from Business"

24/7/365 traveler and ticketing assistance:

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